

IRS CONDITIONS OF EMPLOYMENT FOR NEW HIRES

If selected for this position, you will be required to:

- Complete a one-year probationary period (unless already completed).
- If you are a male applicant born after December 31, 1959, certify that you have registered with [the Selective Service System](#) or are exempt from having to do so.
- Complete a [Declaration for Federal Employment](#) to determine your suitability for Federal employment.
- Provide information to successfully complete a background investigation. Applicants must have a successfully adjudicated FBI criminal history record check (fingerprint check) and a NACI or equivalent.
- Go through a Personal Identity Verification (PIV) process that requires two forms of identification from the Form I-9 (http://www.uscis.gov/files/form/I-9_IFR_02-02-09.pdf); one must be a valid state or federal government-issued picture identification. Federal law requires verification of the identity and employment eligibility of all new hires in the U.S. Employees must maintain PIV credential eligibility during their service with the Department of the Treasury.
- Undergo a pre-employment federal income tax verification.
- Have your salary sent to a financial institution of your choice by Direct Deposit/Electronic Funds Transfer.
- Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. The Internal Revenue Service (IRS) participates in e-Verify (Employment Verification). IRS will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS) with information from your Form I-9 to confirm work authorization. If it cannot be confirmed that you are authorized to work, we will provide you written instructions and an opportunity to contact SSA and/or DHS before taking adverse action against you, including terminating your employment.

In addition:

- The Treasury Inspector General for Tax Administration (TIGTA) has oversight and investigative responsibilities throughout IRS. TIGTA has authority to initiate investigations to identify IRS employees who have violated or are violating laws, rules or regulations related to the performance of their duties. TIGTA does this in part through computer matching programs. TIGTA computerized matches include information from personnel records, taxpayer account records, records of computerized accesses to IRS information, employee tax records and records of employee computer usage (i.e. the Internet and other research tools).
- The Internal Revenue Service is committed to ensuring that all employees perform in a manner warranting the highest degree of public confidence and demonstrates the highest level of ethics and integrity.