

## IRS Source

The IRS Source web site is available any time you are on the IRS intranet. Select Employee Resources to find the answers to all your Personnel and Benefits questions.

<https://irsgov.sharepoint.com/sites/IRSSource>

Topics of interest to many employees:

- Employee benefits
- Payroll issues
- Retirement
- Health insurance
- Furniture repairs
- Building maintenance and environment
- Concur, Credit cards

**For assistance with these items open an IRWorks ticket through IRS Service Central or use the ERC Chatbot with the Live Agent Chat on the IRS Source Page.**

## Employee Resource Center (ERC)

The ERC is an organization that provides access to services and information from Human Capital, FMSS and Travel, through a telephone contact center. The contact center accepts calls from 7 a.m. - 7 p.m. CST, M-F.

Telephone: (866) 743-5748, Option 1  
(Option 2 for IT)

## NFC Employee Personal Page

Web Site: <https://www.nfc.usda.gov/EPPS>

The NFC Employee Personal Page (EPP) is a mandatory computer-based system, which provides employees the ability to input certain payroll transactions. EPP gives you direct control over personal payroll account. EPP is available 24 hours a day.

(Online Password request, is available to IRS emailaccount users, receipt within 24hours)

The EPP Menu categories are as follows:

Financial Disclosure

- Leave Calculator
- Benefits Statement Personal Info
- Debt Management
- Direct Deposit
- E&L Statements
- ERI, Gender & Disability
- Financial Allotments
- Federal Tax (W-4)
- Flex Spending Accounts
- Health Insurance
- Health Savings Account
- Life Insurance
- Leave
- Residence Address
- State Tax
- TSP
- Vet Status & Preference
- W-2
- 1095-C
- Miscellaneous

## HRConnect

<https://hrconnect.treasury.gov>

HRConnect is available to employees to update personal and emergency contact information. Employees can view personal information, within grade increase date, position description, salary, awards, etc. Employees can also view or print their SF-50s.

## Benefits

Federal Employee's Health Benefits (FEHB)

For information on participating health carriers visit <https://www.opm.gov/insure> to view brochures and compare plans.

Supplemental Dental & Vision Coverage  
Supplemental dental and vision coverage are available for additional premiums. Enrollment is done online at [www.benefeds.com](http://www.benefeds.com)

Federal Employee's Group Life Insurance (FEGLI) For information on FEGLI refer to <https://www.opm.gov/healthcare-insurance/life-insurance/reference-materials/publications-forms/fegli-handbook/>

**Additional Health Care Benefit websites:**

Federal Employees Dental and Vision Program (FEDVIP): [www.benefeds.com](http://www.benefeds.com)

Flexible Spending Account (FSA):  
[www.fsafeds.com](http://www.fsafeds.com)

## TSP ThriftLine

Thrift Savings Plan (TSP) ThriftLine is an automated telephone system that provides account information and other services. An Account Number and PIN are required to access the account activity menu. If you do not have these numbers, the system has an option to request them. You may also connect through ERC and EPP (TSP PIN required)

From Work/Home: 1-(877)968-3778  
TDD: 1-(877)847-4385  
Web Site: <https://www.tsp.gov>

The menu categories are as follows:

1. Account Activity  
Also provides you with account balances, loan and withdrawal status, rates of return, interfund transfer, allows you to change your fund allocations and PIN change options.
2. Plan Information  
Provides rates of return and plan news.

## The Work Number

It is Mandatory that Employment verification for an IRS employee is handled through The Work Number, a TALX Corporation service. The Work Number provides employment and income verification service 24 hours a day, 7 days a week.

Lenders, social service agencies, and other verifiers can obtain fast, efficient and standardized responses to employment and income requests through secure Internet or telephone access. The verifier has the options to receive the verification by fax, mail or if accessed online, the verifier may print the screen.

Employment only verification.  
The employee should provide verifiers with their social security number, the IRS Employer Code: 10114, and the website: [www.theworknumber.com](http://www.theworknumber.com) or telephone number:1-800-367-5690.

For verifiers needing only Employment Verification a Salary key is not required.

Employment plus Income: The employee is required to obtain a Salary Key to provide verifiers authorization for income verification. To obtain a Salary Key, the employee can login into the The Work Number by visiting [www.theworknumber.com](http://www.theworknumber.com) or calling 1-800-367-2884.

Once the Salary Key is established, the employee should provide the verifier with their social security number, the IRS Employer Code: 10114, the Salary Key Authorization number, and the website: [www.theworknumber.com](http://www.theworknumber.com) or telephone number 1-800-367-5690.



## Quick Reference



### Employee Self Help Tools